

**Portofino Shores**  
**Architectural Control Board (ACB)**  
**Meeting Minutes of April 9, 2019**

Members Present: Steve Pariseau, Larry Lucas, Jim Grubb, John Bardsley

Meeting called to order at 7:02 p.m.

**5918 Walnut Park Lane – did not attend**

Application REPLACE WINDOWS (No Doors) at SEVEN OPENINGS in house as indicated on attached drawing. Front windows facing Walnut Park Lane to have Grid Lines that match existing windows. All Windows to have White Vinyl Framing and Clear Low E Glass. Contractor: Firestone Construction Inc., Fort Pierce – 772-216-9379. Mr. Pariseau spoke with install contractor on 4-9-19 and was informed that homeowner will be purchasing replacement windows only (NO DOORS at this time) from East Coast Lumber & Supply and Firestone Construction will install them.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Pariseau to give conditional approval to begin work Subject to homeowner providing copy of County Permit prior to work being done. Support by Bardsley.

Motion carried unanimously.

**5704 Spanish River Rd., did not attend**

Application to REPAINT FRONT ENTRY DOOR(S) USING AURORA BROWN - SW2837. Homeowner doing the work. Aurora Brown is one of the approved door colors.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Lucas to give conditional approval to begin work. Support by Grubb.

Motion carried unanimously.

**5745 Sterling Lake Dr., did not attend**

Application to INSTALL METAL MERMAID ART within front portico at entry door. Art is approximately 36 inches wide and 7 inches tall. Homeowner doing the work.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Pariseau to give conditional approval to begin work. Support by Lucas.

Motion carried unanimously.

**5734 Place Lake Dr., did not attend**

Application to INSTALL IN-GROUND POOL at rear of house . . .

**THIS APPLICATION HAS BEEN TAKEN BACK BY THE HOMEOWNER**

via a telephone call on 4-10-2019 to Mr. Pariseau.

They now believe the Design Consultant was terminated by the contractor 30+ days ago so the quote was bogus. They will resubmit at a later date.

**5824 Spanish River Rd., did not attend**

Application to INSTALL 6 FOOT WHITE VINYL PRIVACY FENCE TO COMPLETELY ENCLOSE BACK YARD. Fence to be Linden Pro Style from Home Depot as indicated in attachments. Fence to have one five foot wide entry gate on garage side of house. Fence may not be located past any side property line and no closer than 10 feet from front plane of house. No part of fence may be installed within six foot County Drainage Easement. (Approximate distances to fence from back of house looking toward the preserve: from right rear corner: 19 feet; from left rear corner: 27 ft 3in.) Homeowner doing the work. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Lucas to give conditional approval to begin work, Subject to homeowner providing County Permit prior to beginning any work. Support by Grubb.

Motion carried unanimously.

**5917 Spanish River Rd., - Lot 310, did not attend**

Application to REPAINT FRONT ENTRY DOOR(S) with existing trim color - Biscuit (Scheme 10). Homeowner doing the work.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Pariseau to give conditional approval to begin work. Support by Grubb.

Motion carried unanimously.

**6132 Spring Lake Dr., did not attend**

Application to REPAINT FRONT ENTRY DOOR(S) USING AURORA BROWN - SW2837. Homeowner doing the work. Aurora Brown is one of the approved door colors.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Bardsley to give conditional approval to begin work. Support by Lucas.

Motion carried unanimously.

**Other business:**

ACB Members agreed to meet on 4-10-19 at 1:30 to perform final inspections of completed projects.

ACB Members agreed to meet with HOA Board members regarding possible changes to ACB Guidelines. ACB Chair to work with HOA President on setup and agenda for this meeting.

**Next Scheduled Meeting: Tuesday, April 23, 2019 – 7pm.**

Meeting Adjourned at 8:03 p.m.

(7 apps)