

**MINUTES OF
MEETING OF THE BOARD OF DIRECTORS**

Date: Thursday, February 21, 2019

Time: 7:00pm

Place: Clubhouse

I. ROLL CALL

Present: Karen Erickson, Emil Rus, Matthew Mitts, Ronald Holmes and Al Bishop (via telephone conference)

Also present: Annmarie Coniglio, Property Manager

II. CALL TO ORDER

Chair Karen Erickson called the meeting to order at 7:00 p.m.

III. APPROVAL OF MINUTES – November 8, 2018 (Budget and Regular Board Meeting) and January 31, 2019 – Ron motioned approval of the minutes; Emil seconded and motion carried unanimously.

IV. REPORT OF PRESIDENT – Karen Erickson gave the President's Report.

Matt called a point of order requesting an item be added to the agenda under New Business. The item was added.

V. MANAGER'S REPORT – Annmarie Coniglio gave the Manager's Report, which copies of were made available to the Membership.

VI. REPORT OF COMMITTEES – Committee Reports, in written form, were made available to the Membership.

Karen motioned approval of the reports as presented; Matt seconded and the motion carried unanimously.

VII. UNFINISHED BUSINESS – None.

VIII. NEW BUSINESS

a. Agenda Posting

Matt motioned, that within seven (7) days of the board meeting, an agenda will be posted; Emil Rus seconded. Al suggested that it may be a good idea to get advice from legal counsel on Florida Law requirements and the **motion carried unanimously.**

Portofino Shores Property Owners Association, Inc

Format of the agenda – During discussion, Matt noted that he would like to see all board members have the ability to add items to the agenda. **Matt motioned to have agenda format include background information, recommendation, discussion items and funding. This would be put together by the board member requesting the agenda item be added to the agenda and sent to Annmarie eight (8) days prior to the board meeting for posting at the clubhouse and on the website. Emil seconded and motion carried 4-1 with Karen dissenting.**

b. Contract with Carr, Riggs & Ingram (Accounting/Bookkeeping)
Ron motioned approval of the 2019 contract; Matt seconded and the motion carried unanimously.

c. Special Meeting of the Board with regards to personnel issues.
This issue will be closed to the Membership and meeting is scheduled for Wednesday, February 27, 2019 at 6:30pm at the clubhouse.

IX. MEMBERSHIP COMMENTS

- Bat houses – Should the association have some installed in the preserve area? – This will be further investigated.
- Concerns with financial information being posted on website.
- CDD Meeting – not attended by a Board member.
- FPL – can all homes be put on same grid? Emil encouraged homeowners to get a petition together to send to FPL.

X. ADJOURNMENT - There being no further business to discuss, the meeting adjourned at 7:50 p.m.

Respectfully submitted,
Annmarie Coniglio, LCAM

Please Note: An audio recording of this meeting is available to hear upon request.