

**Portofino Shores**  
**Architectural Control Board (ACB)**  
**Meeting Minutes of February 26, 2019**

Members Present: Steve Pariseau, John Bardsley and Bob Steininger

Others Present: Larry Lucas, Karen Erickson

Meeting called to order at 7:00 p.m.

**6225 Santa Margarito Dr., attended**

Application INSTALL 6 ft. WHITE PRIVACY FENCE to enclose entire back yard as indicated on attached drawing on quote. Contractor: A Great Fence, Port St. Lucie – (772) 812-0223. Fence to have one 5 ft. walk gate at right side of house as seen from street. Placement of Fence: Right Side: Property Line, Left Side: Abut existing neighbor's fence; Front: Rear corners of house; Back: Property Line. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Pariseau to give conditional approval to begin work. Support by Steininger.

Motion carried unanimously.

**5606 Sunberry Circle, attended**

Application to INSTALL METAL ART in wall niche near front entry door and place DRIFT WOOD ART on pavers next to front entry door. Photos attached. Homeowner states that art will be removed before hurricane season. Homeowner doing the work.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Bardsley to give conditional approval to begin work. Support by Steininger.

Motion carried unanimously.

**5606 Sunberry Circle, attended**

Application to INSTALL SOLAR LIGHTS as indicated on attached survey and photo. Homeowner doing the work.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Steininger to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

**5915 Walnut Park Lane, did not attend**

Application to INSTALL PAVERS IN TWO AREAS as indicated on attached survey. Pavers to match existing driveway pavers. Garage Side Paver Project will include removal and replacement of existing shrub at right front of garage. Replacement shrub will be Oleander. Side paver area to be roughly 12 feet by 56 inches and will tie into existing paver driveway. Rear Paver area to be 18 feet by 10.5 feet and will not extend past side plane of house. Contractor: Arellano Lawn Care Landscaping – 863-697-1894. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

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Motion by Bardsley to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

**5627 Sunberry Circle, did not attend**

Application to INSTALL ACCORDION STYLE SHUTTERS at 9 openings around house. Shutters to be Ivory color. Contractor: DVT Hurricane Shutters, Fort Pierce - 772-466-4575.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Bardsley to give conditional approval to begin work. Support by Steininger.

Motion carried unanimously.

**5615 Sunberry Circle, did not attend**

Application to INSTALL ACCORDION STYLE SHUTTERS at 11 openings around house. Shutters to be Ivory color. Contractor: DVT Hurricane Shutters, Fort Pierce - 772-466-4575.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Bardsley to give conditional approval to begin work. Support by Steininger.

Motion carried unanimously.

**5775 Sunberry Circle, did not attend**

Application to INSTALL PAVERS covering most of back yard. Paver Area to be approx. 18 feet by 34 feet. Pavers may not be placed within drainage easement. Pavers to match existing patio pavers in style and color. Contractor: Arellano Lawn Care Landscaping – 863-697-1894. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Bardsley to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

**Other business:**

**Next Scheduled Meeting: Tuesday, March 12, 2019 – 7pm.**

Meeting Adjourned at 8:07 p.m.

(7)