

**MINUTES OF THE
MEETING OF THE BOARD OF DIRECTORS**

Date: Thursday, February 18, 2021

Time: 7:00pm

Place: Clubhouse

- I. ROLL CALL – Present was Jim Grubb, President; Al Bishop, Vice President; Karen Erickson, Secretary; David Hershberger, Treasurer; and Sheritta Johnson, Director. Also present was Annmarie Coniglio, Property Manager.
- II. CALL TO ORDER – Jim called the meeting to order at 7pm.
- III. APPROVAL OF AGENDA – **Sheritta motioned approval of the agenda; David seconded and the motion carried unanimously.**
- IV. APPROVAL OF MINUTES – **November 19, 2020 – David motioned approval of the minutes; Sheritta seconded and the motion carried unanimously.**
- V. REPORT OF PRESIDENT – Jim gave his President’s Report which included statements about COVID restrictions still in place for now and an update on the most recent CDD meeting. Copies of the report was made available to Members.
- VI. MANAGER’S REPORT – Annmarie gave the Manager’s Report, which was also made available to the Membership.
- VII. REPORT OF COMMITTEES – A Report of Committees, in written form, was made available to the Membership.
- VIII. APPROVAL OF REPORTS – **Karen motioned approval of the reports; Al seconded and the motion carried unanimously.**
- IX. UNFINISHED BUSINESS - None
- X. NEW BUSINESS
 - a. Review of proposals for accordion-style storm shutters for clubhouse – A review of the three proposals received was done. Board requested Annmarie continue on with this project by getting proposals for hurricane-impact doors for the four double doors at the pool-side of the clubhouse.

Portofino Shores Property Owners Association, Inc

The next meeting of the Board of Directors is scheduled for March 18, 2021. Board members discussed the next Agenda Planning Meeting and after discussions **David motioned that the board, via email, decide whether there is a need for an agenda planning meeting in March and when that might be scheduled; Al seconded and the motion carried 4-1 with Karen dissenting.**

XI. MEMBERSHIP COMMENTS

- Questions about vandalism that occurred last weekend – *Annmarie gave an overview of the issues and resolution (i.e., police report made and police made identification of juveniles, who were trespassed).*

XII. ADJOURNMENT - There being no further business to discuss, the meeting adjourned at 7:20 p.m.

Respectfully submitted,
Annmarie Coniglio, LCAM