

**Portofino Shores**  
**Architectural Control Board (ACB)**  
**Meeting Minutes of August 16, 2022**

Members Present: Larry Lucas, John Bardsley & Steve Pariseau (via telephone)

**5601 Sun Pointe Dr. (Decorative Objects) Owner attended**

Application to allow placement of decorative objects in front plant beds as shown in attached photos.

Motion by Bardsley to allow the following 3 items: 1 blue bird, 1 small garden flag & holder, and 1 low sun dial. Spinners to be removed and any additional items need approval. Support by Lucas.

Motion carried unanimously

**5763 Sunberry Circle (Paint House) Owner did not attend**

Application to paint house in existing color scheme #7. Entry doors to remain house trim color. Owner doing the work.

**Note About Painting and Paint Colors:**

***Surfaces painted in the House color must be repainted in House color.***

***Surfaces painted in Trim color must be repainted in Trim color.***

House and Trim Paint Colors Matching the Approved Colors for Portofino Shores are No Longer Available by Using 'SW', 'CW' or 'HC' numbers due to pigment variations. The Sherwin-Williams stores at 3400 43rd Ave. in Vero Beach and 2014 S US Hwy1 in Fort Pierce have CORRECTED FORMULATIONS by SCHEME NUMBER that exactly match the Approved Colors. Sample book available at Clubhouse Office. Homeowners are responsible for House and Trim Colors Matching the Approved Colors.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Lucas to approve. Support by Pariseau.

Motion carried unanimously.

**5779 Sunberry Circle (Landscaping) Owner attended**

Application to make landscaping changes within plant beds at front & back of house as described in attached.

Includes Brown Pea Rock and Brown River Rock as ground cover. Plants as listed.

Contractor: CW Willis Family Farms LLC, Vero Beach – 772-770-5970.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Lucas to approve. Support by Bardsley. Motion carried unanimously.

**5633 Spanish River Rd. (Tree Removal) Owner attended**

Application to remove one dead oak tree adjacent to driveway. County permit #VRP-2207-000435 included.

Owner doing the work. **Note about Tree Removals:** All stumps from removed trees must be ground down to below grade or excavated and the area(s) covered in sod if within lawn or filled with approved stone or approved mulch if within a plant bed. Removal of all debris from their property is part of any project.

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Motion by Bardsley to approve.

Support by Pariseau. Motion carried unanimously.

**5729 Sterling Lake Dr (Hot Tub Spa) Owner attended**

Application to install one hot tub spa in the back yard as shown on attached. Hot tub is a Master Spa Twilight Series 7.2. Tub and cover to be Grey in color. Contractor: Florida Sunshine Electric, Port St. Lucie.

**Note about Irrigation:** Prior to beginning any project that involves digging into or covering the ground, homeowners MUST contact and coordinate with the HOA Office and Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue proper irrigation of lawn.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**

Motion by Bardsley to approve.

Support by Lucas. Motion carried unanimously.

**5638 Sunberry Circle (Tree Removal) Owner did not attend**

Application to remove one Sycamore Tree from back yard. Vegetation Removal Permit #VRP-2205-000227 attached. Owner doing the work.

**Note about Tree Removals:** All stumps from removed trees must be ground down to below grade or excavated and the area(s) covered in sod if within lawn or filled with approved stone or approved mulch if within a plant bed. Removal of all debris from their property is part of any project.

**Note about Irrigation:** Prior to beginning any project that involves digging into or covering the ground, homeowners MUST contact and coordinate with the HOA Office and Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue proper irrigation of lawn.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**

Motion by Pariseau to approve.

Support by Lucas. Motion carried unanimously.

**5917 Spanish River Rd - Lot 310 (Paint House) Owner did not attend**

Application to paint house using existing color scheme #10. Entry door to be painted in Trim color. Owner doing the work.

**Note About Painting and Paint Colors:**

***Surfaces painted in the House color must be repainted in House color.***

***Surfaces painted in Trim color must be repainted in Trim color.***

House and Trim Paint Colors Matching the Approved Colors for Portofino Shores are No Longer Available by Using 'SW', 'CW' or 'HC' numbers due to pigment variations. The Sherwin-Williams stores at 3400 43rd Ave. in Vero Beach and 2014 S US Hwy1 in Fort Pierce have CORRECTED FORMULATIONS by SCHEME NUMBER that exactly match the Approved Colors. Sample book available at Clubhouse Office. Homeowners are responsible for House and Trim Colors Matching the Approved Colors.

**Door Colors:** Approved alternative door colors are listed using Color Name and 'SW' numbers

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Motion by Pariseau to approve. Support by Bardsley.

Motion carried unanimously.

**5917 Spanish River Rd. (Paver Patio) Owner did not attend**

Application to install a paver patio 20 ft. by 7 ft. behind existing screen room at back of house as shown. Pavers to be 12" by 24" Tan Varigated Nantucket from Home Depot. Proposed patio is not covered or screened.

Owner doing the work **Note about Irrigation:** Prior to beginning any project that involves digging into or covering the ground, homeowners MUST contact and coordinate with the HOA Office and Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue proper irrigation of lawn.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**

Motion by Lucas to approve. Support by Bardsley.

Motion carried unanimously.

**6100 Santa Margarito Dr. (In-Ground Pool) Owner did not attend**

Application to install an in-ground pool and cage at rear of home. Contractor(s): Pools by Greg and Pioneer Screen, Co II.

Motion by Pariseau to deny due to incomplete information. The ACB requires a site plan that shows exact placement with elevations and finish grades, complete deck drainage system with discharge information, and complete screen enclosure specifications including the roof style and attachments at base and at house.

Support by Bardsley. Motion carried unanimously

Please resubmit for review at a later ACB meeting with complete specifications that include the above.

**5604Sun Valley Dr. (Privacy Fence) Owner did not attend**

Application to install 6 ft. White Vinyl Hamilton style privacy fence to completely enclose back yard. Fence to have one 5 ft gate at left side of house as shown. Contractor: Superior Fence and Rail of the Treasure Coast, Fort Pierce – 772-237-3853. **Note about Irrigation:** Prior to beginning any project that involves digging into or covering the ground, homeowners MUST contact and coordinate with the HOA Office and Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue proper irrigation of lawn.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**

Motion by Lucas to approve. Support by Bardsley.

Motion carried unanimously.

**5612 Sun Pointe Dr. (Remove/Replace Trees) Owner did not attend**

Application to remove dead oak in back yard and replace with a palm tree and remove very tall palm in front yard and replace with smaller Christmas palm tree. County permit #VRP-2207-000444 included.

Contractor: Omar’s Lawn Services, Fort Pierce.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**

Motion by Lucas to approve. Support by Pariseau.

Motion carried unanimously.

**6109 Spring Lake Terrace (Rain Gutters) Owner did not attend**

Application to install White gutters around the house. Contractor: Titan Gutters and Drainage LLC, Port St. Lucie – 772-444-2403.

Motion by Pariseau to deny this application because White gutters are not approved for this house and the provided Certificate of Liability Insurance does not identify the POA as Certificate Holder and has expired on March 30, 2022. Support by Lucas. Motion carried unanimously

Please resubmit for review at a later ACB meeting with proposed color as eggshell or another off-white color and valid & complete insurance paperwork.

**6008 Spring Lake Terrace (Surveillance Camera) Owner did not attend**

Application to install security camera on front entrance. No other information included.

Motion by Pariseau to deny this because required information is not included.

Support by Bardsley. Motion carried unanimously

Please resubmit with information that includes the following: Make & model of camera, specifications that include field of view, color & size of device and a screenshot of what is being captured.

**6229 Santa Margarito Dr. (Rooftop Solar) Owner did not attend**

Application to install a 7.2 kw rooftop photovoltaic solar system. System to include 20 360W solar modules and all necessary hardware as provided in attachments. Contractor: LSCI, Inc., Dba Sun-Tec Solar & Roofing, Largo, FL.

*Note about rooftop solar:* Solar panels may not be placed facing the street at front of the house. Exposed conduit for solar installations must be painted to match the house or trim color on which they are attached.

Motion by Lucas to approve. Support by Pariseau

Motion carried unanimously

**The ACB will not meet on August 23, 2022**

**Next Scheduled Meeting: Tuesday, September 13, 2022 at 7:00 p.m.**

(14 Applications)