

**Portofino Shores**  
**Architectural Control Board (ACB)**  
**Meeting Minutes of February 11, 2020**

Members Present: Steve Pariseau, Larry Lucas & John Bardsley.  
Meeting called to order at 7:00 p.m.

**6159 Arlington Way - attended**

Application to INSTALL ACCORDION STYLE Hurricane Shutters at 9 openings on house. Shutters to be Ivory in color. Contractor: O'Donnell Impact Windows & Storm Protection, Stuart – 772-408-0200.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Lucas to give conditional approval to begin work. Support by Bardsley.

Motion carried unanimously.

**6266 Arlington Way - attended**

Application INSTALL WHITE ALUMINUM FENCE.

Specifications provided do not meet ACB Guidelines. Homeowner states he will provide corrected specifications and show on property survey exactly where fence will be set. Fence must be 5 feet in height and enclose the entire back yard.

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Motion by Pariseau to give conditional approval to begin work SUBJECT TO homeowner providing the following: 1.) a new quote from contractor showing a 5 Foot Tall White Aluminum 2-rail fence; 2.) fence to enclose the entire back yard; and 3.) property survey showing the exact placement of the fence on the property and placed no closer than 3 feet from any sidewalk. Conditional approval letter will not be sent until all above items are provided and reviewed by ACB chairman. Support by Bardsley.

Motion carried unanimously.

**5706 Place Lake Dr. - attended**

Application to WIDEN PAVER DRIVEWAY 18 inches on both sides including the apron at the street.

Contractor: Arellano Lawncare Landscaping.

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Motion by Pariseau to give conditional approval to begin work. Support by Lucas.

Motion carried unanimously.

**6028 Santa Margarito Dr. - attended**

Application to CHANGE AN EXISTING WINDOW REPLACEMENT application. The change includes a contractor change to New South Window Solutions, West Palm Beach – 561-712-9000 AND 2 windows (#7 & #10) facing the lake to be Slider style.

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Motion by Bardsley to give conditional approval to begin work. Support by Lucas.

Motion carried unanimously.

**5656 Spanish River Rd. - attended**

Application to ADD A FILL-IN SUNROOM at the side patio. Structure to be composed of 3" white aluminum insulated panels and include vinyl framed non-impact windows at least 30" off the floor and 60" tall, Florida tinted with Low-E and argon gas with screens. Roof to match slope of the house roof and is same materials as walls with 1 fan beam with 6" k gutter. Contractor: Treasure Coast Home Improvements, Port St. Lucie – 772-263-9287.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Pariseau to give conditional approval to begin work. Support by Bardsley.  
Motion carried unanimously.

**5656 Spanish River Rd. - attended**

Application to Modify Existing Landscaping as shown on attached survey and spec sheet. New plan includes 7 Trees and multiple landscape plants. Homeowner doing the work. **Note about Plant and Tree Beds:** All trees and plants must be planted within a bed covered in colored wood mulch or most natural stone (not white in color) maintaining a uniform look within the community. Trees may not be planted closer than 5 feet from any property line. Plant beds may be installed at the property line however plants may be planted no closer than 18 inches from any property line. **Note about Irrigation:** Prior to beginning any project involving digging into or covering the ground, homeowner MUST contact and coordinate with HOA Office and Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

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Motion by Pariseau to give conditional approval to begin work. Support by Lucas.  
Motion carried unanimously.

**5651 Sunberry Circle - attended**

Application to REMOVE FICUS HEDGE and replace with only sod. Homeowner selling house and needs to correct existing violations. After much discussion informed owner ACB could not meet the timeline. Pushed this application to next meeting.

**5952 Spanish River Rd., did not attend**

Application to MOVE 1 BOUGAINVILLEA to a new location in back yard. Homeowner doing the work.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**

Motion by Bardsley to give conditional approval to begin work. Support by Lucas.  
Motion carried unanimously.

**5834 Sunberry Circle, did not attend**

Application to INSTALL ACCORDION STYLE Hurricane Shutters at 20 windows & slider doors. Color of shutters to be Ivory. Contractor: Pal Coast Shutters, Vero Beach.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**

Motion by Lucas to give conditional approval to begin work. Support by Bardsley.  
Motion carried unanimously.

**5911 Nicole Lane - did not attend**

Application INSTALL NEW COACH LIGHTS as shown on attachments. Homeowner doing the work.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**

Motion by Pariseau to give conditional approval to begin work. Support by Lucas.  
Motion carried unanimously.

**5800 Spanish River Rd., did not attend**

Application to REPAIR ROOF which will include some roof tiles to be replaced. Homeowner indicates he will make sure replacement tile matches existing Tumbleweed color roof tile. Contractor: All Area Roofing & Construction, Fort Pierce – 772-464-6800.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**

Motion by Pariseau to give conditional approval to begin work. Support by Bardsley.  
Motion carried unanimously.

**6123 Arlington Way – did not attend**

Application to INSTALL RAINGUTTERS all around house. Gutters to be Eggshell in color to match trim.  
Contractor: Guttersmith, Fort Pierce – 772-462-3777.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Lucas to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

**6104 Spring Lake Terrace – did not attend**

Application to REMOVE DEAD TREE from front yard. County Permit #20200159 attached requiring no mitigation. Homeowner doing the work.

***NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB***

Motion by Lucas to give conditional approval to begin work. Support by Bardsley.

Motion carried unanimously.

**Other business:**

**Next Scheduled Meeting: Tuesday, February 25, 2019 – 7pm.**

Meeting Adjourned at 8:25 p.m.

(13 Applications)