

**MINUTES OF THE  
MEETING OF THE BOARD OF DIRECTORS**

**Date: Thursday, February 20, 2020**

**Time: 7:00pm**

**Place: Clubhouse**

- I. ROLL CALL – Present was Jim Grubb, President; Frank Egidio, Vice President; Karen Erickson, Secretary; Al Bishop, Treasurer; and, Sheritta Johnson, Director (via telephone conference). Also present was Annmarie Coniglio, Property Manager.
- II. CALL TO ORDER – Jim called the meeting to order at 7pm.
- III. APPROVAL OF AGENDA – **Frank motioned approval of the agenda; Al seconded and the motion carried unanimously.**
- IV. APPROVAL OF MINUTES – **November 21, 2019 – Karen motioned approval of the minutes; Al seconded and the motion carried unanimously.**
- V. REPORT OF PRESIDENT – Jim gave a summary of his report, which included a comment that Donna Steinger was appointed to the Architectural Control Board and that a committee was formed for the purchase of new pool/patio furniture. The Patio Furniture Committee will consist of Karen Erickson, Meg Yonchak, Tara Luton, Frances Brown and James Darby. The President’s Report was made available to the Membership in written form.
- VI. MANAGER’S REPORT – Annmarie gave the Manager’s Report, which was also made available to the Membership.
- VII. REPORT OF COMMITTEES – A Report of Committees, in written form, was made available to the Membership.
- VIII. APPROVAL OF REPORTS – **Frank motioned approval of the reports; Karen seconded and the motion carried unanimously.**
- IX. UNFINISHED BUSINESS
  - a. Sealcoating at Main Entry, Place Lake Drive and Clubhouse Parking Lot – After a brief discussion, **Karen motioned approval of the proposal submitted by Treasure Coast Sealcoating; Al seconded and the motion carried unanimously.**

*Portofino Shores Property Owners Association, Inc*

X. NEW BUSINESS

a. Pool Maintenance – Draining, Cleaning, Re-Grouting – After a brief discussion, **Jim motioned approval of the proposal submitted by Agua Vida (current pool maintenance vendor); Al seconded and the motion carried unanimously.**

XI. MEMBERSHIP COMMENTS

- Trash and yard debris being put out too early. – *Board will look into options for a stricter policy.*
- Painting of homes – ACB should allow some flexibility regarding where trim and body colors are painted.
- Preserve areas – When vendor sprays non-native vegetation it kills everything – *Property Manager will contact vendor.*

VI. ADJOURNMENT - There being no further business to discuss, the meeting adjourned at 7:40 p.m.

Respectfully submitted,  
Annmarie Coniglio, LCAM