

Portofino Shores
Architectural Control Board (ACB)
Meeting Minutes of February 25, 2020

Members Present: Steve Pariseau, Larry Lucas, John Bardsley, Bob Steininger & Donna Steininger
Meeting called to order at 7:00 p.m.

6266 Arlington Way – attended

Reviewed previous conditionally approved application for a Fence. Application now includes the following: Fence to be White 2- Channel Aluminum, 5 feet tall with two 4ft. wide gates that encloses the entire back yard. Placement of fence: Rear and Non-Sidewalk Side - on property line; Sidewalk Side – no closer than 3 feet from property line (sidewalk); Front – 10 feet back from front corner of the wall facing neighboring house or sidewalk. This is all shown on the attached survey. Contractor: Professional Grade Fence, Inc, Palm Bay – 321-749-9884. **Note about Irrigation:** Prior to beginning any project involving digging into or covering the ground, homeowner MUST contact and coordinate with HOA Office and Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue proper irrigation of lawn. **NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**
Motion by Pariseau to give conditional approval to begin work and authorize staff to send approval letter.
Support by Bardsley.
Motion carried unanimously.

6266 Arlington Way - attended

Application to REPLACE LANDSCAPE PLANTS in existing beds along both sides of paver walkway with Sea Thrift plants. Note: Homeowner adjusted this application at the meeting – eliminating all wording to remove the two existing crepe myrtle trees. Homeowner doing the work. **Note about Plant and Tree Beds:** All trees and plants must be planted within a bed covered in colored wood mulch or most natural landscape stone (not white in color) maintaining a uniform look within the community. Trees may not be planted closer than 5 feet from any property line. Plant beds may extend to the your property line however, plants may be planted no closer than 18 inches from any property line. **NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**
Motion by Lucas to give conditional approval to begin work without removal of trees. Support by Bardsley.
Motion carried unanimously.

5601 Sun Pointe Dr. - attended

Application REMOVE TWO Cypress Trees from front yard. County Permit No. 20200160 attached showing no mitigation is required. Contractor: Omar Zuniga Lawn Service. **NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**
Motion by B. Steininger to give conditional approval to begin work. Support by Bardsley.
Motion carried unanimously.

5754 Sunberry Circle – did not attend

Application to REMOVE ONE 10” DBH Oak Tree from right side of paver driveway. County Permit No. 20200229 attached showing no mitigation is required. Contractor: B & I Lawn Service – 772-882-1492. **NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**
Motion by Bardsley to give conditional approval to begin work. Support by B. Steininger.
Motion carried unanimously.

5679 Sunberry Circle – did not attend

Application to REMOVE ONE Crepe Myrtle Tree from left side of paver driveway. Homeowner states application has been made to secure a County Permit. Contractor: Galati Services – Vero Beach.

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Motion by Bardsley to give conditional approval to begin work **SUBJECT TO** Homeowner providing County Permit prior to beginning any work. Support by D. Steininger.

Motion carried unanimously.

6148 Santa Margarito Drive – did not attend

Application to REPLACE Lockset and REPAINT Entry Door. Lockset to be Bronze and Door Color to be Aurora Brown (SW2837).

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Lucas to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

6208 Santa Margarito Drive – did not attend

Application to INSTALL Accordion Style Shutters to enclose rear covered patio area AND to cover the transom window. Shutters to be Ivory in color to match existing shutters. Contractor: Bella Rose Construction, Stuart – 772-220-1200.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Lucas to give conditional approval to begin work. Support by Steininger.

Motion carried unanimously.

5953 Spanish River Rd. -did not attend

Application to REPAINT Front Entry Door(s) in Aurora Brown (SW2837). Homeowner doing the work.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by B. Steininger to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

5766 Sunberry Circle, did not attend

Application to SCREEN IN existing covered porch. Framing to be White aluminum with 23” kickplate and one screen door as shown on attached quote. Contractor: The Porch Factory, Fort Pierce – 772-465-6772.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pariseau to give conditional approval to begin work. Support by Lucas.

Motion carried unanimously.

5503 Place Lake Dr. - did not attend

Application INSTALL White Vinyl Privacy Screen to block A/C from street view. Homeowner doing the work.

Motion by Pariseau to Deny this application due to only Landscape Hedging is allowed to be used for this purpose. Support by Lucas.

Motion carried unanimously.

5507 Place Lake Dr., did not attend

Application to MODIFY Plant Bed at Front and ADD Pavers all around house as shown on attached drawing. Pavers at sides of house to extend no further than 3 feet from house walls. Pavers at rear to create a patio approximately 11 feet by 46 feet. Pavers to match existing paver drive and walkway. Palm tree at front of a/c to remain to block a/c from street view. Homeowner doing the work. **Note about Plant and Tree Beds:** All trees and plants must be planted within a bed covered in colored wood mulch or most natural landscape stone (not white in color) maintaining a uniform look within the community. Trees may not be planted closer than 5 feet from any property line. Plant beds may extend to the your property line however, plants may be planted no

closer than 18 inches from any property line. **Note about Irrigation:** Prior to beginning any project involving digging into or covering the ground, homeowner MUST contact and coordinate with HOA Office and Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue proper irrigation of lawn.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by B. Steininger to give conditional approval to begin work. Support by Lucas.

Motion carried unanimously.

Other business:

Special Meeting with Sherwin-Williams and POA Staff: Tues., March 3, 2020 – 10:00am.

Next Regular Scheduled Meeting: Tuesday, March 10, 2019 – 7pm.

Meeting Adjourned at 8:12 p.m.

(11 Applications / 12 Projects)