

Portofino Shores Architectural Control Board (ACB)

Meeting Minutes of June 9, 2020

ACB Members Present: Steve Pariseau, Larry Lucas, John Bardsley, Bob Steininger, Donna Steininger

Meeting called to order at 7:00 p.m.

5644 Spanish River Rd

Application to Install a Flagpole as shown on provided drawing. Attached email indicates pole will be aluminum and 15 feet tall to fly a 3' x 5' flag. Homeowner doing the work.

Note about Irrigation: Prior to beginning any project involving digging into or covering the ground, homeowner MUST contact and coordinate with HOA Office and Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue proper irrigation of lawn.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pariseau to give conditional approval to begin work. Support by Lucas

Motion carried unanimously.

5644 Spanish River Rd.

Application to Add two plant bed areas as shown on attached drawing. Attached email indicates new plant beds will be covered in stone and bordered with hard black plastic edging material. **ACB does not approve white stone as plant bed cover.** Homeowner doing the work.

Note about Irrigation: Prior to beginning any project involving digging into or covering the ground, homeowner MUST contact and coordinate with HOA Office and Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue proper irrigation of lawn.

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Motion by B. Steininger to give conditional approval to begin work. Support by Bardsley.

Motion carried unanimously.

6233 Santa Margarito Dr.

Application to install Accordion style hurricane shutters at 10 openings on house as shown on attachments. Color of shutters and framing to be Beige as shown on quote. Contractor: Maximum Shutter Systems, Dania Beach – 844-366-7766.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by D. Steininger to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

5917 Spring Lake Terrace

Application to install new lights on front of garage. Style shown on attached. Homeowner doing the work.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Lucas to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

5630 Sunberry Circle

Application to replace existing windows with Vantage 9000 impact windows by NewSouth Window Solutions. Grid patterns on existing windows to be duplicated for replacements. The bedroom window at the rear of the house will be changed to a 3 light slider style window. All other windows will remain same style. Slider door and back doors will not be changed in this project. Contractor: NewSouth Window Solutions, Tampa.

NOTE – the 22kw generator & tank install has been removed from this application by the ACB.

Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Lucas to give conditional approval to begin work. Support by B. Steininger.

Motion carried unanimously.

5630 Sunberry Circle

Application to install a 22kw standby generator and 500 gal in-ground propane tank. This was included as part of the above application for window replacements. This part of the application is incomplete at this time. The ACB asks homeowner to resubmit this project as a SEPARATE application once complete specifications are received and doing so will not delay approval for the window project.

This part of the application is NOT APPROVED at this time.

5861 Sunberry Circle

Application to install approx. 188 ft. of colored concrete curbing in three areas of front and side yards. Color of curbing provided in attachment. Curbing may not be placed closer than 18 inches from any property line so not to interfere with proper drainage. Note about Irrigation: Prior to beginning any project involving digging into or covering the ground, homeowner MUST contact and coordinate with HOA Office and Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue proper irrigation of lawn.

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Motion by D. Steininger to give conditional approval to begin work. Support by B. Steininger.

Motion carried unanimously.

5519 Place Lake Dr.

Application install “Ring” style doorbell camera. Screenshot of captured image attached. Homeowner doing the work.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Bardsley to give conditional approval to begin work. Support by Lucas.

Motion carried unanimously.

5910 Nicole Lane

Application to remove tree at right edge of driveway, grind stump and cover with sod. County Vegetation Removal Permit No. 20200602 attached. Homeowner doing the work.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Lucas to give conditional approval to begin work. Support by Bardsley.

Motion carried unanimously.

6204 Santa Margarito Dr.

Application to install gutters and downspouts as shown on attached quote. Color to be Eggshell as shown. Contractor: GutterSmith, Fort Pierce – 772-462-3777.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Bardsley to give conditional approval to begin work. Support by D. Steininger.

Motion carried unanimously.

5637 Spanish River Rd.

Application to install Accordion style hurricane shutters at 14 openings on house as shown on attachments. Color of shutters and framing to be Ivory as shown on quote. Contractor: O'Donnell Impact Windows & Storm Protection, Stuart - 772-408-0200

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Bardsley to give conditional approval to begin work. Support by Lucas.

Motion carried unanimously.

5601 Spanish River Rd.

Application to Remove large central tree. Contractor: Scotts Tree Services.

The ACB Denies this application unanimously due to lack of information & signed signature page.

To consider a tree removal the ACB will need another application that includes at a minimum 1.) a County Vegetation Removal Permit, and 2.) Copy of Contractor License and Insurance naming the Certificate Holder as Portofino Shores POA.

6246 Arlington Way

Modification to a previously approved application dated Mar 23, 2020.

Homeowner requests changing from approved tile color Tan - with Black Antique to Canyon Clay as replacement for Tumbleweed on this roof.

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Motion by Pariseau to give conditional approval to begin work. Support by B. Steininger.

Motion carried unanimously.

Next Regular Scheduled Meeting: Tuesday, June 23, 2020 – 7:00 p.m.

(13 Applications)