

# Portofino Shores Architectural Control Board (ACB)

## Meeting Minutes of May 9, 2023

Members Present: Steve Pariseau, Larry Lucas, Donna Steininger, Bob Steininger

### **5553 Spanish River Rd. (Slider Door Replacements) Owner attended**

Application to replace two existing sliding glass doors with PGT Impact rated glass sliding doors as shown in attachments. Door framing to be White vinyl. Contractor: JSPA & Associates, Fort Pierce.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**

Motion by Lucas to approve. Support by D. Steininger.

Motion carried unanimously.

### **6212 Santa Margarito Dr. (Slider Garage Door Screen) Owner attended**

Application to install a screened sliding garage door to be attached in front of existing garage door. Framing color to be white. Contractor: A Quality Construction, Fort Pierce – 772-343-0805.

Motion by Pariseau to deny this application due to its modifying the front architectural view of house.

Support by B. Steininger. Motion carried unanimously.

### **6212 Santa Margarito Dr. (Patio & Screen Room) Owner attended**

Application to build a 15 ft. by 16 ft. patio & screen room at back of house as shown in attachments. Screen room to have an Elite insulated aluminum roof system, one screen door and a 16” aluminum kickplate.

Contractor: A Quality Construction, Fort Pierce – 772-343-0805.

**Note about Irrigation:** Prior to beginning any project that involves digging into or covering the ground, homeowners MUST contact and coordinate with the HOA Office and Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue proper irrigation of lawn.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**

Motion by D. Steininger to approve. Support by Lucas.

Motion carried unanimously.

### **5820 Spring Lake Terrace (Tree Removal) Owner attended**

Application to remove one oak tree as shown in attachments. Tree has caused damage to sewer line.

Contractor: Omar’s Lawn Services LLC, Fort Pierce.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**

**Note about Tree Removals:** All stumps from removed trees must be ground down to below grade or excavated and the area(s) covered in sod if within lawn or filled with approved stone or approved mulch if within a plant bed. Owners are encouraged to require that their contractor(s) remove all debris from their property as part of any project.

Motion by Lucas to approve **Subject to** owner supply a county vegetation removal permit prior to any work.

Support by Pariseau.

Motion carried unanimously.

**5820 Spring Lake Terrace (Window Replacements) Owner attended**

Application to replace 18 windows in house with impact rated windows as shown in attached documents. Existing window grids are to be matched when replacing. Frames are white vinyl. Contractor: New South Window Solutions, West Palm Beach – 561-712-9000.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**  
Motion by D Steininger to approve. Support by Lucas. Motion carried unanimously.

**6220 Spring Lake Terrace (Screen In Covered Porch) Owner did not attended**

Application to screen in existing covered porch. Screen room to have white aluminum framing, 18” aluminum kickplate and one screen door. Contractor: The Porch Factory, Fort Pierce – 772-465-6772.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**  
Motion by B. Steininger to approve. Support by Pariseau. Motion carried unanimously.

**5608 Sun Valley Dr. (Rain Gutters) Owner did not attended**

Application to install rain gutters and downspouts with leaf filter system. Color of materials to be Cameo as shown on attachments. Contractor: LeafFilter North of FL LLC, Orlando – 800-290-6106.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**  
Motion by D. Steininger to approve. Support by Pariseau. Motion carried unanimously.

**5621 Sun Pointe Dr. (Accordion Shutters) Owner did not attend**

Application to install accordion style hurricane shutters at six locations on house as shown on attachments. Windows #2, #5, #6, #7, #8 & #10 only. Color of shutters to be Ivory as sampled. Contractor: Coastal Shutters and Stuff, Fort Pierce – 772-461-2116.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**  
Motion by Lucas to approve. Support by B. Steininger.  
Motion carried unanimously.

**5616 Sun Valley Dr. (Tree Removal) Owner did not attend**

Application to remove one Laurel Oak tree adjacent to paver drive as shown in photo. Vegetation Removal Permit #VRP-2303-001464 attached. Contractor: Native Tree Services LLC, Fort Pierce – 772-882-1494.

**Note about Tree Removals:** All stumps from removed trees must be ground down to below grade or excavated and the area(s) covered in sod if within lawn or filled with approved stone or approved mulch if within a plant bed. Owners are encouraged to require that their contractor(s) remove all debris from their property as part of any project.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**  
Motion by B. Steininger to approve. Support by D. Steininger.  
Motion carried unanimously.

**5821 Spanish River Rd. (Accordion Shutters) Owner did not attend**

Application to install accordion style hurricane shutters at 10 locations as shown on attachments. Color of shutters to be Ivory. Contractor: Expert Shutter Services, Port St. Lucie – 586-393-9556.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**  
Motion by D. Steininger to approve. Support by Lucas.  
Motion carried unanimously.

**Next Regular Scheduled Meeting: Tuesday, May 23, 2023 at 7:00 p.m.**

(10 Applications)