

Portofino Shores Architectural Control Board (ACB)

Meeting Minutes of June 6, 2023

Members Present: Larry Lucas, John Bardsley, Bob Steininger (Steve Pariseau on phone)

5553 Spanish River Rd. (Tree Removal) Owner attended

Application to remove one oak tree from front yard. Tree is lifting driveway pavers. Owner states county permit has been applied for and will provide a copy of permit when received.

Contractor: Native Tree Services LLC, Fort Pierce – 772-882-1494.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Note about Tree Removals: All stumps from removed trees must be ground down to below grade or excavated and the area(s) covered in sod if within lawn or filled with approved stone or approved mulch if within a plant bed. Owners should require that their contractor(s) remove all debris from their property as part of any project.

Motion by Lucas to approve **Subject to** owner supply a county vegetation removal permit prior to any work.

Support by Bardsley.

Motion carried unanimously.

5618 Place Lake Dr. (Rain Gutters) Owner did not attend

Application to install rain gutters and downspouts all around house as shown in attachments. Color to be Eggshell. Contractor: Able Gutter Services North LLC, Vero Beach – 772-766-2554.

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Motion by Pariseau to approve. Support by B. Steininger.

Motion carried unanimously.

5729 Spanish River Rd. (Rooftop Solar for Electricity) Owner did not attend

Application to install a 5.13 kW rooftop solar system using 13 – 395 watt panels to be installed only on the roof as shown on attachments. Wiring will be run within the attic, power equipment and disconnect to be installed next to meter per email from contractor. Contractor: ADT Solar LLC, Mandeville, LA – 985-635-4664.

Note about rooftop solar: Solar panels may not be placed facing the street at front of the house. Exposed conduit for solar installations must be painted to match the house or trim color on which they are attached.

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Motion by B. Steininger to approve. Support by Bardsley. Motion carried unanimously.

5741 Spanish River Rd. (Decorative Object) in Response to a Violation Letter - Owner did not attend

Application to approve only the existing Frog Figure within the plant bed at front of house. Photo attached.

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Motion to approve by Bardsley. Support by B. Steininger.

Motion carried unanimously.

5762 Sunberry Circle (Patio and Screen Room) Owner did not attend

Application to install a 12 ft. by 29 ft. concrete patio and build a screen room upon it as shown on attached survey. Screen room to have Elite insulated aluminum roof system with gutter, fascia, 2 screen access doors, 16” aluminum kickplate, and 2 fan beams. Contractor: A Quality Construction, Fort Pierce – 772-343-0805.

Note about Irrigation: Prior to beginning any project that involves digging into or covering the ground, homeowners MUST contact and coordinate with the HOA Office and Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue proper irrigation of lawn.

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Motion by Lucas to approve. Support by Pariseau.

Motion carried unanimously.

5906 Walnut Park Lane (Accordion Shutters) Owner did not attend

Application to install accordion style hurricane shutters at 14 locations on house as shown on attachments.

Color of shutters to be Beige. Contractor: O’Donnell Impact Windows & Storm Protection, Stuart 772-408-0200.

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Motion by Lucas to approve. Support by Bardsley.

Motion carried unanimously.

Next Regular Scheduled Meeting: Tuesday, June 27, 2023 at 7:00 p.m.

(6 Applications)