

Portofino Shores
Architectural Control Board (ACB)
Meeting Minutes of April 10, 2018

Present: Steve Pariseau and Susi Pelot. Absent: John Bardsley

Meeting called to order at 7:00 p.m.

5621 Spanish River Rd.

Application to INSTALL TWO PAVER PATIO AREAS as Indicated on Attached Survey. One at Side (18 ft. by 10 ft. with an area for Trash Bins) and one at Rear of House (14 ft. by 13 ft.) Using Pavers that Match Existing Driveway Pavers. Contractor: Arellano Lawn Care & Landscaping, Okeechobee. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pelot to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

5431 Place Lake Dr. (This is a Pre-Construction Modification to an existing application)

Application to ADD TWO SKYLIGHTS TO THE NEW PATIO ROOF as indicated in attachments.

Contractor: Treasure Coast Home Improvements, Port St. Lucie – 772-263-9287.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pelot to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

5431 Place Lake Dr.

Application to REMOVE and REPLACE COACH LIGHTS on Garage using Hinkley Pineapple style fixture as indicated in attached photo. Homeowner doing the work.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pariseau to give conditional approval to begin work. Support by Pelot.

Motion carried unanimously.

6006 Arlington Way

Application to INSTALL 6 FT. TALL WHITE VINYL PRIVACY FENCE to Enclose Entire Backyard. Style of fence as shown in attached photos. ***This fence replaces an existing white aluminum mechanical fence.***

Fence to be placed along side and rear property lines as indicated on attached survey. Fence to have two 5 Ft. wide gates at rear corners of house. Homeowner doing the work. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pariseau to give conditional approval to begin work. Support by Pelot.

Motion carried unanimously.

6148 Santa Margarito Dr.

Application to INSTALL 5 FT. ALUMINUM FENCE TO ENCLOSE ENTIRE BACK YARD. Fence to be used will be an existing fence acquired from 6006 Arlington Way. ***Homeowner took back application at meeting and will resubmit with more information.***

5606 Place Lake Dr.

Application to INSTALL ACCORDION STYLE HURRICANE SHUTTERS on ALL OPENINGS as indicated in attachments. Color of shutters to be Ivory to match trim. Contractor: DVT Hurricane Shutters, Fort Pierce – 772-466-4575.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pariseau to give conditional approval to begin work Subject To the homeowner providing Contractor Liability Insurance Certificate prior to work start. Support by Pelot.

Motion carried unanimously.

6207 Arlington Way

Application to INSTALL ACCORDION STYLE HURRICANE SHUTTERS on ALL OPENINGS as indicated in attachments. Color of shutters to be Ivory to match trim. Contractor: DVT Hurricane Shutters, Fort Pierce – 772-466-4575.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pelot to give conditional approval to begin work Subject To the homeowner providing Contractor Liability Insurance Certificate prior to work start. Support by Pariseau.

Motion carried unanimously.

5813 Spanish River Rd.

Application to INSTALL ACCORDION STYLE HURRICANE SHUTTERS on ALL OPENINGS as indicated in attachments. Color of shutters to be Ivory to match trim. Contractor: DVT Hurricane Shutters, Fort Pierce – 772-466-4575.

NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB

Motion by Pelot to give conditional approval to begin work Subject To the homeowner providing Contractor Liability Insurance Certificate prior to work start. Support by Pariseau.

Motion carried unanimously.

Other business:

Next Scheduled Meeting: Tuesday, April 24, 2018 – 7pm.

Meeting Adjourned at 7:55 p.m.

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