

**Portofino Shores**  
**Architectural Control Board (ACB)**  
**Meeting Minutes of September 25, 2018**

Present: Steve Pariseau, John Bardsley and Susi Pelot

Meeting called to order at 6:55 p.m.

**5529 Spanish River Rd.**

Application to INSTALL APPROX. 167 OF 6 FT. TALL PRIVACY FENCE to completely enclose back yard. Fence to have one 5 ft. gate opening toward street and one 5 ft. gate opening toward the preserve as indicated on attached proposal. Fencing will NOT be placed within the Drainage Easement. Contractor: A Great Fence – 772-812-0223. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**

Motion by Pelot to give conditional approval to begin work. Support by Bardsley.

Motion carried unanimously.

**5901 Spring Lake Terr.**

Application to INSTALL BIN ENCLOSURE along garage side of house. Homeowner has anchored bin to the ground. Bin enclosure is a Suncoast resin product BMS3400. Homeowner doing the work.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**

Motion by Pariseau to give conditional approval to begin work. Support by Bardsley.

Motion carried unanimously.

**5602 Place Lake Dr.**

Application to INSTALL APPROX 226 Ft. of 4” x 4” x 12” Concrete Border around Plant Beds as indicated in attached photo and survey. Beds will be filled with tan/brown river rock as shown in photo. Homeowner doing the work. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**

Motion by Pelot to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

**5625 Sun Valley Dr.**

Application to INSTALL RAIN GUTTERS ALL AROUND HOUSE. Color to be Eggshell to match house trim color. Contractor: Budget Seamless Gutters - 772-626-8845.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**

Motion by Pelot to give conditional approval to begin work. Support by Bardsley.

Motion carried unanimously.

**Other business:**

**Next Scheduled Meeting: Tuesday, October 9, 2018 – 7pm.**

Meeting Adjourned at 7:40 p.m.

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