

**Portofino Shores**  
**Architectural Control Board (ACB)**  
**Meeting Minutes of November 13, 2018**

Members Present: Steve Pariseau, Bob Steininger  
Others Present: Larry Lucas

Meeting called to order at 7:00 p.m.

**5738 Place Lake Dr., attended**

Application PLANT 2 TREES in back yard. One Coconut Palm and one Mango. Both trees are less than 4 feet tall. Tenant doing the work. Trees may not be planted closer than 5 feet from any property line and not within a drainage easement. NOTE: Prior to beginning any project involving digging into or covering the ground homeowner MUST contact and coordinate with HOA Office and Maintenance Staff regarding relocation, addition or elimination of any Irrigation Sprinkler Heads, including not covering any, to continue adequate irrigation of lawn.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**

Motion by Pariseau to give conditional approval to begin work. Support by Steininger.

Motion carried unanimously.

**5933 Spanish River Rd., attended**

Application to REPLACE FRONT ENTRY DOORS with Therma-Tru Fiber Classic doors. Doors to have Clear Occluded Glass with Black Nickel coming and Mahogany in color as shown in photo provided.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**

Motion by Pariseau to give conditional approval to begin work SUBJECT TO 1.) homeowner providing info regarding Lock and Handle, and 2.) completed quote and contractor license and insurance information.

Support by Steininger.

Motion carried unanimously.

**5431 Place Lake Dr. - Lot 198 – Scheme 3, did not attend**

Application to REPLACE FRONT ENTRY DOOR with a Therma-Tru Impact Rated Full Lite Door, Model S85893H-I as shown in attached from Lowes Home Centers. Outside of the door to be painted in SW6104 Kaffee. Existing Lock & Handle to be reused on new door. Homeowner doing the work.

**NOTE: Modification(s) to any part of this Conditional Approval must first be approved by the ACB**

Motion by Steininger to give conditional approval to begin work. Support by Pariseau.

Motion carried unanimously.

**5745 Spanish River Rd. - Lot 291 Scheme 4, did not attend**

Application to ADD WHITE GUTTER per drawing on quote. Contractor: DCS of South Florida LLC, Port Saint Lucie – License #CBC1262301.

Motion by Steininger to Deny application based on the following: 1.) Gutters must match trim color of house, and 2.) Drawing is not clear as to location(s) of new gutters. Support by Pariseau.

Motion to Deny carried unanimously.

**\*\*Note to homeowner:** It would be most helpful to attend the ACB meeting in order to provide any missing information necessary to get an approval. Upon a site inspection it was noticed that this house already has some gutters installed that match the trim and are not white. Most homes in Portofino Shores can use the gutter color Eggshell. It matches up very close to our house trim colors with few exceptions. If you are not replacing the already installed gutters, be absolutely sure that your contractor plans to exactly color match to the existing. Also, the drawing on the quote does not identify front, side or back of house for reference. You may reapply with needed information. The next ACB meeting is Tuesday, November 27, 2018 at 7pm.

**Other business:**

**Next Scheduled Meeting: Tuesday, November 27, 2018 – 7pm.**

Meeting Adjourned at 7:30 p.m.

(4)