



*Portofino Shores Property Owners Association, Inc*

**Date: Thursday, MARCH 19, 2015**

**Time: 7:30 PM**

**Place: Clubhouse**

**Minutes of the Board of Directors Meeting**

- I. CALL TO ORDER - Jim Tippmann called the meeting to order at 7:33 p.m.
- II. ROLL CALL - Present was Jim Tippmann, President; Ron Holmes, Secretary, Al Bishop, Treasurer and Beth Delp, Director. Absent was Frank Egidio, Vice President. Also present was Annmarie Coniglio, Property Manager.
- III. APPROVAL OF MINUTES: **February 26 2015 – Al Bishop motioned approval of the minutes; Beth Delp seconded and the motion carried unanimously.**
- IV. REPORT OF OFFICERS - None.
- V. MANAGER’S REPORT - Annmarie Coniglio gave the Manager’s Report.
- VI. REPORT OF COMMITTEES

ACB –Al Bishop reported that seven to eight applications have been reviewed at the last meeting.

Appeals – None.

Entertainment Committee – Alice reported that the garage sale appeared to have been successful. Some upcoming events are the Spaghetti Dinner on Saturday; Ping Pong at the end of the month; an Easter Egg Hunt on April 4 and Island Night on April 11. Volunteers are needed to stuff eggs on Thursday, April 2 at 10am at the clubhouse and to hide the eggs at 8am on Saturday, April 4.

Neighborhood Watch – None.

Screening – None.



## VII. OLD BUSINESS

a. Front Monuments – The RFP was put together by Debbe Pariseau and was reviewed. Board was happy with the content of RFP. Discussion was had with regards to compensation of the architects. After discussion, **Al Bishop motioned approval to accept the RFP with removal of amount to be paid; if the RFP is not successful, authority is given to include compensation; Ron Holmes seconded and the motion carried unanimously.**

## VIII. NEW BUSINESS

a. Preserve Planting Project – Jim Tippmann explained that there are many areas in the preserves that are in need of additional plantings. The cost could reach \$50,000-\$60,000 or more. Hugh Healy will be managing this project; **Jim motioned approval so that preliminary work can be done, bids solicited, reviewed by CDD and brought back to the Board for final review and approval; Al Bishop seconded and the motion carried unanimously.**

b. Resident Access at Clubhouse – Jim Tippmann noted that he would like to direct Annmarie to get bids for electronic keyfob/card key access to clubhouse to include front door, pool gate, fitness center entrance and pedestrian access gate at Place Lake. **Al Bishop motioned approval to explore prices; Beth Delp seconded and the motion carried unanimously.**

c. Social Media – Although a long-time supporter and advocate of social media, Jim Tippmann stated that he feels strongly about the site being well-structured, well-run with a general/consistent theme is important. Discussions were had with closed groups and open groups. Jim Tippmann would like to see the Entertainment Committee's Facebook page be a "closed page." Laura is taking care of this for the Entertainment Committee. **Jim Tippmann motioned to have Annmarie work on getting bids for website development, which would be linked to social media.; Al Bishop seconded and motion carried unanimously.**

## IX. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 8:37 p.m.

Respectfully submitted,  
Annmarie Coniglio, LCAM