



*Portofino Shores Property Owners Association, Inc*

**Date: Thursday, August 13, 2015**

**Time: 7:30 PM**

**Place: Clubhouse**

**Minutes of the Board of Directors Meeting**

- I. CALL TO ORDER – Beth Delp called the meeting to order at 7:32 p.m.
- II. ROLL CALL - Present was Ron Holmes, Secretary, Al Bishop, Treasurer and Beth Delp, Director. Absent was Jim Tippmann, President and Frank Egidio, Vice President. Also present was Annmarie Coniglio, Property Manager.
- III. APPROVAL OF MINUTES: **July 16, 2015 – Al Bishop motioned approval of the minutes; Ron Holmes seconded and the motion carried unanimously.**
- IV. REPORT OF OFFICERS - None.
- V. MANAGER’S REPORT - Annmarie Coniglio gave the Manager’s Report.
- VI. REPORT OF COMMITTEES

ACB –Al Bishop gave a brief report and stated that applications have been a little slower.

Appeals – Al Cinkovic reported that two issues came before the most recent Appeals Committee meeting.

Entertainment Committee – Alice Schmitz reported that for the upcoming Labor Day holiday, there will be a chicken dinner at the clubhouse and that the garage sale date is scheduled for October 17 between 8am and 1pm. More details will follow as the date draws near.



Neighborhood Watch – Al Cinkovic gave a brief report. He also suggested the Board revisit changing the access times at the pedestrian gate at Place Lake Drive. After discussion, **Al Bishop motioned approval to have the pedestrian gate locked between the hours of 9:00pm and 6:30am; Ron Holmes seconded and the motion carried unanimously.**

Screening – None.

#### VII. OLD BUSINESS

a. Web Design – No updates at this time.

b. Front Entrance Monuments – The five (5) design plans submitted by HJA Design Studio is in the clubhouse for the homeowners to look at and give their opinion on.

c. Preserve Planting Project – No updates at this time as scope is still being worked on.

#### VIII. NEW BUSINESS

a. Pool – Because of some of the recent unfavorable behavior at the pool, Beth Delp has suggested increasing the security guard's hours and outlining some of the procedures the guard is to follow while monitoring clubhouse and pool use. The proposal is for pool guard coverage Mon-Fri from 4:00 PM to 8:30 PM and sat & sun 12:00 PM to 8:30 PM. This is a total of 40 hours a week. **Al Bishop motioned approval; Beth Delp seconded and the motion carried unanimously.**

#### IX. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 8:40 p.m.

Respectfully submitted,  
Annmarie Coniglio, LCAM