



Portofino Shores Property Owners Association, Inc

Date: Thursday, May 19, 2016

Time: 7:00 PM

Place: Clubhouse

MINUTES OF BOARD OF DIRECTORS MEETING

- I. CALL TO ORDER – Jim Tippmann called the meeting to order at 7 p.m.
- II. ROLL CALL - Present was Jim Tippmann, President; Frank Egidio, Vice President; Ron Holmes, Secretary; and, Beth Delp, Director. Absent was Al Bishop, Treasurer. Also present was Annmarie Coniglio, Property Manager.
- III. APPROVAL OF MINUTES: **April 21, 2016. Frank Egidio motioned approval of the minutes; Beth Delp seconded and the motion carried unanimously.**
- IV. REPORT OF OFFICERS– None.
- V. MANAGER’S REPORT – Annmarie Coniglio gave the Manager’s Report.
- VI. REPORT OF COMMITTEES
 - ACB – Susi Pelot gave a brief report.
 - Appeals – Al Cinkovic gave a brief report.
 - Entertainment Committee – Alice Schmitz gave a brief report and stated that the Memorial Day party is scheduled for Monday, May 31 and a Pool and Pizza Party for the Teens is scheduled for Friday, June 17.
 - Neighborhood Watch – Al Cinkovic gave a brief report.
 - Screening – Frank Egidio reported that there have been 5 lease renewals, 4 sales and 4 leases processed since the last meeting.



VII. OLD BUSINESS

a. ACB presentation of options for front door colors – Susi Pelot and Steve Pariseau presented this item and the color swatches for the doors were shown and discussed. After discussion, **Beth Delp motioned approval of the options for door colors for each color scheme as presented; Frank Egidio seconded and the motion carried unanimously.**

b. Street Trees – Root Pruning/Root Barrier – Jim Tippmann introduced this item explaining that bids have been received for this project; there have been discussions with the CDD about this project. Assessing each tree on whether it would be a successful candidate for the root pruning/root barrier work should be the first step of the project. Jim Tippmann is suggesting and **motioned that the Board approve moving forward with everything that is required on the analysis of each tree and bringing it to the next CDD meeting (once the survey is done and we are ready to start the construction side of it and we have decided what to do with each tree); and that we move forward with the proposal submitted by 1st Rate Tree Service; Frank Egidio seconded and the motion carried unanimously.**

VIII. NEW BUSINESS

a. Fair Housing Accommodation – Jim Tippmann explained that a disability accommodation was received for 6117 Spring Lake Terrace and included a driveway widening from sidewalk to front walkway (extended three feet). The request meets all requirements and the Association's counsel is recommending that the Board approve it. This request would be for the length of time the tenant is living in this particular house and the homeowner will be required to put it back the way it was when tenant vacates. Frank suggested giving homeowner a ninety (90) day time frame to put it back after tenant moves out. After discussions, **Beth Delp motioned approval; Frank Egidio seconded and motion carried unanimously.**

b. Clubhouse Front Door Replacement – Board members discussed the proposals received on replacing clubhouse front doors and after review and discussions, **Beth Delp motioned approval of the quote received by Kamrell Window & Doors; Jim Tippmann seconded and the motion carried unanimously.**

c. Perimeter Fence – Ron Holmes explained why he requested this to be on the agenda. Recently he had friends interested in purchasing a home and the question was raised as to how much of the perimeter is fenced. A brief discussion followed.

IX. ADJOURNMENT/OPEN DISCUSSION

There being no further business to discuss, the meeting adjourned at 8:00 p.m.

Respectfully submitted,
Annmarie Coniglio, LCAM