



Portofino Shores Property Owners Association, Inc

Date: Thursday, June 16, 2016

Time: 7:00 PM

Place: Clubhouse

MINUTES OF BOARD OF DIRECTORS MEETING

- I. CALL TO ORDER – Frank Egidio called the meeting to order at 7 p.m.
- II. ROLL CALL - Present was Frank Egidio, Vice President; Al Bishop, Treasurer; Ron Holmes, Secretary; and, Beth Delp, Director. Absent was Jim Tippmann, President. Also present was Annmarie Coniglio, Property Manager.
- III. APPROVAL OF MINUTES: **May 19, 2016. Al Bishop motioned approval of the minutes; Beth Delp seconded and the motion carried unanimously.**
- IV. REPORT OF OFFICERS– None.
- V. MANAGER’S REPORT – Annmarie Coniglio gave the Manager’s Report.
- VI. REPORT OF COMMITTEES
 - ACB – Susi Pelot gave a brief report.
 - Appeals – Al Cinkovic gave a brief report.
 - Entertainment Committee – Barbara Bishop gave a brief report explaining that Alice Schmitz has resigned as Chairperson of the Committee. The Association gives Alice a tremendous thank you for all her hard work over the years. The upcoming events are the July 4 Celebration and the K-9 Demonstration/National Night Out at Portofino Shores.
 - Neighborhood Watch – Al Cinkovic gave a brief report.
 - Screening – Frank Egidio reported that there have been 5 lease renewals, 3 sales and 3 leases processed since the last meeting.



VII. OLD BUSINESS

None.

VIII. NEW BUSINESS

a. 2015 Tax Return – After discussion, **Frank Egidio motioned approval to have Proctor, Crook, Crowder & Fogal prepare and file the 2015 return; Al Bishop seconded and the motion carried unanimously.**

b. Entertainment Committee Budget – **Beth Delp explained and motioned approval of an additional \$2,000 to the Entertainment Committee’s budget for this year and to have the yearly budget in future years be \$5,000 rather than the \$3,000 it has been in the past.** The social functions planned for the upcoming months are typically the Association’s largest attended functions and additional funds are necessary. After discussions, **Ron Holmes seconded and the motion carried unanimously.**

c. 6001 Santa Margarito Dr. – Appeal of ACB Decision – Mr. and Mrs. Grubb, homeowners, have requested the Board review their request for a variance of the white screen enclosure and allow them to install a bronze-colored screen enclosure. After discussions, **Al Bishop motioned that the approval of the white screen enclosure not be changed; Frank Egidio seconded and the motion carried 3-1 with Beth Delp abstaining.**

IX. ADJOURNMENT/OPEN DISCUSSION

There being no further business to discuss, the meeting adjourned at 8:00 p.m.

Respectfully submitted,
Annmarie Coniglio, LCAM