



*Portofino Shores Property Owners Association, Inc*

**Date: Tuesday, December 13, 2016**

**Time: 7:00PM**

**Place: Clubhouse**

**MINUTES OF BOARD OF DIRECTORS  
BUDGET APPROVAL MEETING**

- I. CALL TO ORDER – Jim Grubb called the meeting to order at 7:00 p.m.
- II. ROLL CALL - Present was Jim Grubb, President; David Rosenthal, Vice President; Donna Steininger, Secretary; Al Bishop Treasurer; and Beth Delp, Director. Also present was Annmarie Coniglio, Property Manager.
- III. PROOF OF NOTICE: Notice was mailed to all homeowners on Tuesday, November 29, 2016 meeting the required 14 day notice.
- IV. ADOPT 2017 BUDGET– After a brief discussion, David Rosenthal motioned approval of the adoption of the 2017 budget; Beth Delp seconded and the motion carried unanimously.
- V. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 7:02 p.m.

Respectfully submitted,  
Annmarie Coniglio, LCAM